

Block Party Request

- Block Parties must take place between 8am and 5pm with cleanup finished by 6pm.
- Holidays/Holiday weekends will be automatically denied (due to staffing constraints during these days). These include New Year's Eve, New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving, Christmas Eve, Christmas Day.
- Once a Block Party has been approved or denied by staff, the party information will be emailed to the neighborhood contact on file as an informational email.
- Applications received less than 45 days prior to the scheduled date will be subject to a \$25 late fee. **NO APPLICATIONS WILL BE ACCEPTED WITHIN 2 WEEKS OF THE EVENT DATE.**

APPLICANT INFORMATION					
Name:					
Daytime Phone:		Event Day Phone:			
Address:		Email:			
City:	State:	ZIP Code:			
Alternate Contact Name:					
Phone:		Email:			
BLOCK PARTY DETAILS					
Location/Street:		Between:			
Date:	Set-Up:	Event Start:	Event End:	Clean Up:	
<i>Holidays/Holiday weekends not permitted</i>	<i>Block Parties must take place between 8am and 5pm with cleanup finished by 6pm.</i>				
Have all residents on the block(s) immediately affected by this event been notified?				yes	no
Will amplified music be provided?				yes	no
If yes, please describe the type of music (DJ, band, etc.)			Estimated Number of Participants:		
DESCRIPTION			ATTACHMENTS		
Please describe the Block Party including activities provided, number of persons invited, and a site drawing if appropriate.			<input type="checkbox"/> Block Party Petition <input type="checkbox"/> \$100 Application and Barricade Rental Fee		

Block Party Petition

BLOCK PARTY DETAILS				
Location/Street:		Between:		
Date: <i>Holidays/Holiday weekends not permitted</i>	Set-Up:	Event Start:	Event End:	Clean Up:
<i>Block Parties must take place between 8am and 5pm with cleanup finished by 6pm.</i>				
Will alcoholic beverages be served?		yes no		
<i>State law prohibits open intoxicants on public streets; alcoholic beverages can only be on private property.</i>				
Will amplified music be provided?		yes no		
If yes, please describe the type of music (DJ, band, etc.)				
Estimated Number of Participants:				
Other Event Details:				

We, the undersigned, have been informed that _____ is/are organizing the block party described above. By signing we indicate our agreement with this event and understand that the street given as the event location will be closed to vehicular traffic during the time of the party:

Name	Address	Phone Number
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____



Name

Address

Phone Number

8. _____

9. _____

10. _____

11. _____

12. _____

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31. _____
